



## NC2009 FAQ's

1. QUESTION: What is the location of ISI's National Staff Conference?  
ANSWER: Colorado Springs, CO at the Crowne Plaza Hotel, 2886 S. Circle Drive, Colorado Springs, CO 80906
2. QUESTION: What is the nearest airport?  
ANSWER: The Colorado Springs Airport (COS)
3. QUESTION: Is this a family conference?  
ANSWER: No
4. QUESTION: Is there transportation to and from the COS airport?  
ANSWER: Yes, the Crowne Plaza Hotel offers free shuttle service to and from the hotel.
5. QUESTION: What are the dates of the conference?  
ANSWER: June 27 -July 1, 2009 -Onsite Registration begins at 3:00pm on 6/27 with dinner and program at 6:00pm and the conference ends around noon on 7/1.
6. QUESTION: May I invite guests to attend specific parts of the conference?  
ANSWER: Absolutely, but they must complete a registration form and select the appropriate rate option(s).
7. QUESTION: Can someone just show up at the conference and join in?  
ANSWER: Yes, however they must register at the registration desk and pay the appropriate rates for the session(s) they are attending, while we will seek to help arrange meals on site, meals cannot be guaranteed because meal counts are turned in preceding the conference.
8. QUESTION: Can I designate my own roommate?  
ANSWER: Yes, there is a place to designate a roommate on the registration but you and your roommate must both add each other to your respective registrations.
9. QUESTION: How do I arrange for a certain type of food due to allergies, etc.?  
ANSWER: Please indicate your needs on the registration form under special needs or comments.

10. QUESTION: I am a required staff attendee and I have a legitimate extraordinary situation or circumstance that will prevent me from coming, whom do I notify?

ANSWER: First, notify your Regional Field Director and have him/her submit an exemption request to the Conference Office, [NC2009@isionline.org](mailto:NC2009@isionline.org) for Presidential approval.

11. QUESTION: If I want to arrive early or stay later than the conference dates will the hotel offer a special rate.

ANSWER: Yes, they will let you pay \$99 for up to 3 days before the conference and three days after the conference. Indicate the dates on your special comments. We will only escrow the fees for the conference dates and you will pay the hotel directly for any extra days when you check out.